

Town of Stratford Reorganizational Meeting

January 3, 2022

Whereas, the Stratford Town Board held its Reorganization Meeting

January 3, 2022

And

Whereas, the Stratford Town Board did examine and review the list of the elected officers and their titles, now therefore be it

Resolved, that the following persons are hereby listed as the elected officers, in the Town of Stratford for the year 2022:

Resolution # 1-2022 Naming Elected Positions for the year 2022

Richard Fogarty Supervisor Jan. 2022-2024

Lawrence Staring Highway Superintendent Jan. 2022-2024

Patricia A.W. Dineen Town Clerk/Tax Collector Jan. 2022-2024

Registrar/ Records Management Officer

Lorraine Rumrill Councilwoman Jan. 2020-2024

Tiffany Rutkowski Councilwomen Jan. 2020-2024

Todd Vedder Councilman Jan. 2022-2026

Scott Seeley Councilman Jan. 2022-2026

Motion made by:

Second By:

Any Discussion:

All in favor:

Opposed:

Carried *

Resolution # 2-2022 Code Enforcement Officer Appointed position for the year 2022

Whereas, the Stratford Town Board held its Reorganization Meeting on
January 3, 2022

And

Whereas, the following information was examined and reviewed by the Stratford
Town Board, now therefore be it

Resolved, that the following person is hereby appointed as the official in the
Town of Stratford for the year 2022:

Code Enforcement Officer

Robert Knapp

Motion made by:

Second by:

Any Discussion:

All in favor:

Opposed:

Carried *

Resolution # 3-2022 Registrar of Vital Statistics appointed position for the year 2022

Whereas, the Stratford Town Board held its Reorganizational Meeting on
January 3, 2022

And

Whereas, the following information was examined and reviewed by the Stratford
Town Board, now therefore be it

Resolved, that the following person is hereby appointed as the official in the
Town of Stratford for the year 2022:

Registrar of Vital Statistics

Patricia A.W. Dineen

Motion made by:

Second by:

Any Discussion:

All in favor:

Opposed:

Carried *

Resolution # 4-2022 Naming

Dog Control Officer appointed position for the year 2022

Whereas, the Stratford Town Board held its Reorganizational Meeting on
January 3, 2022

And

Whereas, the following was examined and reviewed by the Stratford Town Board,
now therefore be it

Resolved, that the following person is hereby appointed as the official in the
Town of Stratford for the year 2022:

Dog Control Officer

Karen Jaquay

Motion made by:

Second By:

Any Discussion:

All in favor:

Opposed:

Carried *

Resolution # 5-2022 Bookkeeper appointed by the Supervisor for the year 2022

Whereas, the Stratford Town Board held its Reorganizational Meeting on
January 3, 2022

And

Whereas, the following information was examined and reviewed by the Stratford
Town Board, now therefore be it

Resolved, that the following person is hereby appointed as official in the Town of
Stratford for the year 2022:

Bookkeeper

Sandy Sacerio

Motion made by:

Second By:

Any Discussion:

All in favor:

Opposed:

Carried *

Resolution # 6-2022 Historian appointed position for the year 2022

Whereas, the Stratford Town Board held its Reorganizational Meeting on
January 3, 2022

And

Whereas, the following information was examined and reviewed by the Stratford
Town Board, now therefore be it

Resolved, that the following person is hereby appointed as the official in the
Town of Stratford for the year 2022:

Historian

Moira Marshall

Motion made by:

Second by:

Any Discussion:

All in favor:

Opposed:

Carried *

Resolution # 7-2022 BTI Director appointed positions for the year 2022

Whereas, the Stratford Town Board held its Reorganizational Meeting on January 3, 2022

And

Whereas, the following information was examined and reviewed by the Stratford Town Board, now therefore be it

Resolved, that the following person is hereby appointed as the official in the Town of Stratford for the year 2022:

BTI Director

Michael Sokira

Motion made by :

Second by:

Any Discussion:

All in favor:

Opposed:

Carried *

Resolution # 8-2022 Building Maintenance appointed for the year 2022

Whereas, the Stratford Town Board held its Reorganizational Meeting on
January 3, 2022

And

Whereas, the following information was examined and reviewed by the Stratford
Town Board, now therefore be it

Resolved, that the following person is hereby appointed as the official in the
Town of Stratford for the year 2022:

Building Maintenance

Leo Aubin

Motion made by:

Second By:

Any Discussion:

Opposed:

Carried *

Resolution # 9-2022 Building Janitorial Staff appointed position for the year 2022

Whereas, the Stratford Town Board held its Reorganizational Meeting on January 3, 2022

And

Whereas, the following information was examined and reviewed by the Stratford Town Board, now therefore be it

Resolved, that the following person is hereby appointed as the official in the Town of Stratford for the year 2022:

Building Janitorial Staff

Lorraine Rumrill

Motion made by:

Second By:

Any Discussion:

All in favor:

Opposed:

Carried *

Resolution #10-2022 Sole Assessor appointed positions for the year 2022

Whereas, the Stratford Town Board held its Reorganizational Meeting

January 3, 2022

And

Whereas, the following was examined and reviewed by the Stratford Town Board,

Now therefore be it

Resolved, that the following person is hereby appointed as the official in the Town of Stratford for the year 2022:

Sole Assessor

David Galarneau

Resolution #29-2019 – 6 Year term – September 2019 – September 30, 2025

Motion made by:

Second By:

Any Discussion:

Opposed:

Carried *

Resolution # 11-2022 Attorney to the Town appointed positions for the year 2022

Whereas, the Stratford Town Board held its Reorganizational Meeting on
January 3, 2022

And

Whereas, the following information was examined and reviewed by the Stratford
Town Board, now therefore be it

Resolved, that the following person is hereby appointed as the official in the
Town of Stratford for the year 2022:

Attorney to the Town

Mark Rose

Motion made by:

Second by:

Any Discussion:

All in favor:

Opposed:

Carried *

Resolution # 12-2022 Board of Review appointed for the year 2022

Whereas, the Stratford Town Board held its Reorganizational Meeting on
January 3, 2022

And

Whereas, the following information was examined and reviewed by the Stratford
Town Board, now therefore be it

Resolved, that the following persons are hereby appointed as officials in the
Town of Stratford for the year of their term.

Board of Review

1. John Ploss
2. Larry Neeley
3. Connie Vanlger
4. TBD
5. TBD

Motion made by:

Second by:

Any discussion:

All in favor:

Opposed:

Carried *

Resolution # 13-2022 Deputy appointed positions for the year 2022

Whereas, the Stratford Town Board held its Reorganizational Meeting on
January 3, 2022

And

Whereas, the following information was examined and reviewed by the Stratford
Town Board, now therefore be it

Resolved, that the following persons are hereby appointed as officials in the
Town of Stratford for the year 2022:

Deputy appointed

1. Deputy Town Supervisor
Lorraine Rumrill
2. Deputy Highway Superintendent
Wade Allen
3. Deputy Town Clerk/Tax Collector/Registrar
Janet Van Valkenburgh

Motion made by:

Second by:

Any Discussion:

Opposed:

Carried *

Resolution # 14-2022 to set yearly salaries and hourly rates for the year 2022

Whereas, the Stratford Town Board held its Reorganizational meeting on
January 3, 2022

And

Whereas, the Town Board desires to set the salaries of the elected and appointed officials in the Town of Stratford, now therefore be it

Resolved, that the following yearly salaries and hourly rates for elected and appointed officials in the Town of Stratford for the year 2022:

Salary of Elected and appointed Officials to be paid annually:

| | | |
|-----------------------------|--------------|-----------------|
| 1- Supervisor | \$ 12,360.00 | |
| 1- Town Clerk | \$ 12,730.00 | |
| 4- Town Board Members | \$ 6,400.00 | (1,600.00 each) |
| 1- Bookkeeper to Supervisor | \$ 5,150.00 | |
| 1- Town Justice | \$ 5,150.00 | |
| 1- Dog Control Office | \$ 4,511.00 | |
| 1- Code Enforcement Office | \$ 9,000.00 | |

Salary of appointed Officials to be paid monthly by Voucher:

| | |
|-------------------------------------|-------------|
| 1 Attorney of the Town of Stratford | \$ 9,000.00 |
|-------------------------------------|-------------|

Salary of appointed Officials to be paid annually:

| | |
|------------------------------------|----------------|
| 1 Historian | \$ 300.00 |
| 1 Health Officer | \$ 500.00 |
| 1 Assessment Review Board Chairman | \$ 235.00 |
| 2 Assessment Review Board Members | \$ 165.00 each |
| (by Voucher) | |
| 1 Deputy Superintendent of Highway | \$ 1,000.00 |
| 1 Deputy Supervisor | \$ 700.00 |
| 1 Registrar of Vital Statistics | \$ 250.00 |

Salary of Elected & appointed Officials to be paid weekly:

| | |
|------------------------------|--------------|
| 1 Sole Assessor | \$ 16,480.00 |
| 1 Superintendent of Highways | \$ 39,500.00 |

Appointed Employees to be paid hourly:

Highway; Full Time

| | |
|----------------------------|---------------|
| Motor Equipment Operators | \$ 18.65/ Hr. |
| Labors | \$ 13.20/Hr. |
| Senior Mechanic | \$ 20.61/ Hr. |
| Senior Equipment Operators | \$ 20.61/Hr. |

| | |
|-------------------------------|---|
| 1 Deputy Town Clerk | \$ 15.00/Hr.(Not to exceed \$1,500.00) |
| 1 Laborer (Janitorial) | \$ 13.20/Hr. |
| 1 Laborer (Maintenance Staff) | \$ 13.20/Hr. |

Motion made by:

Second by:

Any Discussion:

All in favor:

Opposed:

Carried *

Resolution #15-2022 Stating Organizational Business-Miscellaneous for the year 2022

Whereas, the Stratford Town Board held its Reorganizational meeting on
January 3, 2022

And

Whereas, the following information is hereby offered for the purpose of
conducting business in the Town of Stratford for the year 2022:

Financial Institution:

Supervisor: Adirondack Bank, Little Falls, NY

NBT Bank, Johnstown, NY

Town Clerk/Tax Collector: M & T Bank, Little Falls, NY

That the Regular meeting of the Town Board of the Town of Stratford will be held
on the second Thursday of each month at 6:30 pm at the Town Hall, located at
120 Piseco Road.

Official Newspaper:

Times Telegram, Little Falls NY

Leader-Herald, Gloversville, NY

That the Supervisor is authorized to do the following:

Invest money anytime that there is money to invest.

To pay fixed bills, pay monthly salaries.

Salaries of Elected Board members to be paid: Thursday of the regular Board meeting.

The gas mileage reimbursement rate for the year 2022 will be **58.5 / per mile.**

Motion made by:

Second by:

Any discussion:

Opposed:

Carried *

The Stratford Volunteer Fire Company Contract

October 14, 2019, Town Board approves the proposed 2020 Stratford Volunteer Fire contract as stated in Resolution 33-19:

\$70,000.00 per year, for a contractual term of 3 years, effective

January 1, 2020 – December 31, 2022

2022 Procurement Policy:

After reviewing the current procurement policy, **Resolution # 5-19**, passed on January 3, 2019, the Town Board moved to pass the same procurement for the fiscal year 2022 with the following addendum under Guideline 4, "Emergencies"

January 2022 Addendum: In the event that an emergency rental or purchase is needed, the Town Board members will be notified by the Town Supervisor of the situation, the amount needed that goes above the procurement policy guidelines, and the reason for the emergency decision to be made prior to the next Town Board meeting:

Motion made by:

Second by:

Any discussion:

Opposed:

Carried *

2022 Sexual Harassment Policy:

Discussion about offering Bi-yearly training dates in the spring and fall every year to ensure that all employees have their yearly training. The Town Board appointed as Compliance Officers:

1. Scott Seeley
2. Lorraine Rumrill

After reviewing the Sexual Harassment policy in place, **Resolution # 16-19** passed on January 10, 2019, the Town Board moved to pass the same Sexual Harassment policy for 2022.

Motion made by:

Second by:

Any discussion:

Opposed:

Carried *

A date will be set for the Audit of the Town Clerk and the Judge books when they will both be available. The audit has to be finished by January 20, 2022.

With no further business, a motion to adjourn the 2022 Reorganization Meeting at pm.

A motion was made by:

Second by:

Respectfully Submitted,

State of New York
County of Fulton
Town of Stratford REORGANIZATIONAL MEETING MINUTES
Municipal Building, 120 Piseco Road
January 3, 2022

| | |
|----------------------|--------------|
| Richard Fogarty | Supervisor |
| Lorraine Rumrill | Councilwoman |
| Tiffany Rutkowski | Councilwoman |
| Todd Vedder | Councilman |
| Scott Seeley | Councilman |
| Patricia A.W. Dineen | Town Clerk |

Supervisor Richard Fogarty called the Reorganizational Meeting to order
At pm.

May we stand to Pledge Allegiance to The Flag.

Supervisor, 2 Councilman, and Town Clerk were sworn in by Justice Rissmeyer
In the Judges Chambers on January 1, 2022, at 11:00 pm.